



4TH QUARTERLY BOARD OF DIRECTORS MEETING
THURSDAY, NOVEMBER 30, 2017 ~ 12 NOON TO 3:00 PM

Offices of Philanthropy West Virginia
WV Public Broadcasting Center, 191 Scott Avenue, Morgantown, WV

AGENDA

Lunch & Guest Speaker: Dave Biemesderfer, President & CEO of United Philanthropy Forum 12:00 PM
(Update on our National Network & Partnerships for Philanthropy WV)

Business Meeting Call to Order: Board Chair Susie Nelson 1:00 PM

CONSENT AGENDA: Chair Nelson

The following items are part of a consent agenda package. Please review them carefully and if you have any questions or concerns contact Paul Daugherty at pank@philanthropywv.org or 304-517-1450. If you wish to remove any item for discussion, please contact Paul Daugherty or Susie Nelson (Susie@cfon.org or 304.242.3144) before the meeting.

- **Approval of August 2017 BOD Minutes:** *(see Attachment A)*
- **Grants Tracking Report** *(see Attachment B)*
- **Financial Reports YTD 10/31/2017** *(see Attachment C)*

BOARD ACTION on Approval of Consent Agenda

Committee Reports & Actions: 1:10 PM

- **Public Policy & Advocacy Committee:** *An update will be provided by Committee Chair Diane Hinkle.*
- **Memberships & Programs Committee:** *An update will be provided on Programs & Membership Development.*
- **Mission Advancement Committee:** *An update on recent work developments will be presented.*
- **Finance & Administration Committee:** *Progress on recent upgrades and operations will be provided.*
- **Executive Committee:** *Chair Nelson will share any major developments not already covered.*
- **WV Nonprofit Association:** *The staff and board will report on the progress of the WVNPA and their plans to file for independence.*
- **USDA RCDI Program Update:** *Program Coordinator Tasha Anderson and Paul will provide a report on the work underway with the USDA RCDI Program Grant.*
- **Update on Fiscal Operations & Separation of Duties:** *A brief update will be provided on the practices by staff with separation of duties and fiscal operations. (see Attachment D)*

Unfinished Business: 1:40 PM

- **Strategic Plan Implementation:** Staff will report on the progress made with strategic plan implementation along with specialized projects such as the Susan Landis Spirit of Philanthropy Endowment. *(see Attachment E)*
- **2018 Membership Renewals:** The 2018 Membership Renewal is being implemented of which staff will discuss the renewal process and talking points being provided to the board members at the meeting. *(handout to be provided at meeting)*

New Business: 2:00 PM

- **Presentation & Approval of 2018 Budget:** The 2018 Fiscal Year Budget proposal will be presented for board review and approval. The draft was reviewed and approved by the Finance & Administration Committee at their November 16th meeting. *(see Attachment F: 1 & 2)*
- **Ratification of the 2017 Board Member Elections:** The total of election results will be presented to the board for ratification for the board members renewing their board service and elected to a first term on the Board of Directors.
- **Election of 2018 Board Officers:** The board will review the nomination slate for the 2018 election of offices and take additional nominations from the floor. At the time of preparing the meeting agenda, the following officer slate is proposed:
(a) Susie Nelson, Chair; (b) Bob Orndorff, Vice-Chair; (c) Bob Boone, Treasurer; and (d) Samuel "Tres" Ross, III, Secretary.

- **Initiation of 2017 President & CEO's Evaluation:** The board of directors under the direction of Board Chair Susie Nelson will review Paul's 2017 FY Annual Evaluation.

- **Approval of 2018 Board of Directors Meeting Schedule:** Following our 2017 quarterly meeting format the schedule is proposed as:
 - o **1st Quarter:** Thursday, February 22, 2018 – Board Planning Session from 10 AM to 3 PM (Location TBD)
 - o **2nd Quarter:** Thursday, May 24, 2018 from 11 AM to 3 PM (Charleston, WV)
 - o **3rd Quarter:** Thursday, August 23, 2018 from 11 AM to 3 PM (Central WV)
 - o **4th Quarter:** Thursday, November 29, 2018 from 11 AM to 3 PM (Morgantown, WV)

- **State of Philanthropy WV – Paul D. Daugherty:** Paul will report on progress with major projects, staff transitions, 2017 wrap up, and 2018 preparations including bidding out our 2017 Fiscal Year Annual Audit.

Meeting Adjournment

3:00 PM